**MEETING ANNOUNCEMENT**

**From: Daniel**

**To: Rodrigo, Juan, Guillermo**

**DATE AND TIME: 31/03/2022 - 16:30**

**PLACE: UAM**

**DURATION: 2 hours**

**PURPOSE: Analyze work done and assign new work to be done**

1. **AGENDA:** 
   1. Check the finished job from the previous week.
   2. Correct together errors made.
   3. Assign together the TDI specifications.
   4. Schedule next week's work to do.
2. **DECISION FOLLOW-UP**

Four of the six subsystems were detailed correctly. User Management Subsystem is not yet done by Guillermo, and Publication of Rides Subsystem is also yet to be done by Daniel.

1. **DOCUMENTATION**

Assignment 2 assessment

Resources slides from theory

P1 feedback

Function Point Table

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**MEETING MINUTES**

**DATE AND TIME: 31/03/2022 - 16:30**

**PARTICIPANTS: Rodrigo, Guillermo, Juan, Daniel**

1. **KEY POINTS DISCUSSED**

We went over the documents of the different subsystems and discussed and corrected all points that were not clear to be correct.

We built all the needed tables for the next work to be done so we can put together the work done without the need of other meeting.

We split the work to be done about the complexity factors explanation between each member of the group.

We split the work to be done about part C of the assignment.

1. **DECISIONS MADE**

We will finish working on part B of the assignment. The complexity factors will be done separately, by the different members of the team.

| **ACTIONS** | **RESPONSIBLE PERSON** | **DEADLINE** |
| --- | --- | --- |
| Finish user management subsystem. | Guillermo | 05/04/2022 |
| Finish ride booking subsystem. | Daniel | 05/04/2022 |
| Work on complexity factors 1-3 | Rodrigo | 05/04/2022 |
| Work on complexity factors 4-6, 14 | Daniel | 05/04/2022 |
| Work on complexity factors 7-9, 13 | Guillermo | 05/04/2022 |
| Work on complexity factors 10-12 | Juan | 05/04/2022 |
| Work on the increments table | Rodrigo, Daniel, Guillermo, Juan | 06/04/2022 |
| Work on the Gantt Chart | Daniel, Guillermo | 07/04/2022 |
| Work on the calculations for theoretical planning | Daniel, Guillermo | 07/04/2022 |
| Work on the calculations for theoretical budget | Rodrigo, Juan | 07/04/2022 |